



Childcare @ Broadway

Childcare @ Sunbeam

Childcare @ St Swithun's

Childcare @ Sandal

Information Sheet Nursery Manager

St George's Lupset Ltd is a local registered charity and community enterprise, providing Training, Health and Wellbeing activities and Childcare for the local community. We currently have a vacancy for a full day care Nursery Manager at our 45-place nursery (birth to five years) Childcare @ Sandal setting.

'Childcare' runs four nurseries; two full day care and two sessional. We pride ourselves on running high quality childcare for babies, young children and their families and we work closely with local Children Centres, Early Help Hubs, Schools and the community.

As a Nursery Manager, you will be required to ensure the delivery of high-quality nursery provision for young children and their families in accordance with The Early Years Foundation Stage (2014). Having OFTSED experience you will join a team of Early Years Practitioners working towards achieving our vision for continuous improvements and working towards maintaining or achieving an Outstanding Ofsted judgment.

Who we are looking for;

Someone who is currently working as a Deputy or Nursery Manager, with at least a level 3 qualification and with a minimum of 2 years' experience in management and leadership.

You will be able to demonstrate a real passion for the children and families. To understand financial aspects of nursery is a must.

You will be someone who has outstanding education knowledge, brings process and structure, loves working with people and is passionate about helping others grow and succeed while retaining a fun and dynamic culture.

Why work for St George's Lupset Ltd? We offer the following:

- Good rates of pay with opportunity for annual increase based on performance
- Pension Scheme - employer contribution up to 5%
- Generous holiday entitlement 26 days plus bank holidays
- 3 staff training days per year plus individual training and development opportunities
- A supportive and caring environment
- Six-month induction and mentoring support
- We invest in Families not Profit

If you feel you have the right experience and qualities to join our team of Nursery Managers we would love to hear from you.

We have a four-stage application process made up of expressions of interest, nursery visit, formal application and formal interviews. These four stages help us to assess your skills, abilities and knowledge and help you to get to know our organisation and job requirements. If you are unsuccessful at any stage of your application, you will be informed and given feedback if you require.

1. Expression of Interest

In the first instance, please complete the attached pro-forma and submit a letter expressing your interest, stating **what you know about St George's Lupset Ltd and why you would like to work for us**. The letter should be emailed to recruitment@stgeorgeslupset.org.uk, you **must** also include a CV. Please state in the subject field "Nursery Manager Vacancy".

Once we have received your expression of interest it will be broadly assessed against the Job Description and Person Specification.

2. Nursery Visit

Following stage 1 you may be contacted to have a look round nursery and meet our team.

3. Formal application form

You will be expected to complete an application form detailing how you meet the criteria on the Person Specification. Please read these carefully and be sure to demonstrate in your application form how you meet the essential criteria by providing examples of previous experience or knowledge.

4. Formal Interview

You will be expected to complete a work-related task for up to one hour. Followed by a traditional interview where you will be asked a number of questions by a small panel. You will then have the opportunity to ask questions of the panel.

Closing date 31st January 2021 5pm, however we reserve the right to close a job prior to the initial closing date.

Safeguarding Statement

- St George's Lupset Ltd (St George's) is committed to and takes its duty of safeguarding and promoting the well-being of all children and young people and protecting them from harm, seriously.
- St George's recognises that children and young people can be vulnerable and rely on the support of adults and the wider community to help them reach their full potential.
- St George's respects all children irrespective of gender, sexuality, race, culture, religion or economic status have the right to enjoy their childhood and pass safely from childhood into adulthood
- This commitment is shared by trustees, staff, students and volunteers working at or with St George's.



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Please return this with your expression of interest.

Name: _____

Which telephone/mobile is best you contact you on?

Please supply your email address; this is our preferred means of communication

Postal Address

_____ Post Code _____

Name of childcare qualification

Level

Year
